



Position Announcement

Position Title: Education Coordinator

Job Classification: Full time; \$24-26/hour plus benefits

Location: Carlsbad or San Diego, CA

Program Description: The Sustainable Seafood Program at HSWRI conducts applied research to help develop responsible aquaculture practices for farming seafood. Unique, hands-on student and volunteer programs are associated with this research.

Job Summary: We are seeking a dynamic, highly motivated individual to enhance and expand our education programs for students and volunteers. The individual will work in an office, laboratory, hatchery, and school classroom environments. The keystone of our education program is the Seabass in the Classroom (SITC) program, which currently includes 11 high schools in SoCal. In this program, students rear seabass to a larger size before releasing them into the wild to help replenish wild stocks.

Primary Duties:

- Coordinate SITC activities, including fish deliveries, tagging, scheduling health inspections, fish releases, etc.
- Serve as the primary HSWRI contact and provide technical support to participating SITC schools.
- Help to develop a formal written SITC curriculum, emphasis on grades 9-12, using appropriate Next Generation Science Standards (NGSS).
- Help establish new schools in the SITC program.
- Help establish and coordinate a formal aquaculture internship program.
- Facilitate communications among participating SITC schools and enhance overall communications associated with the Sustainable Seafood Program to the outside community (e.g. thru social media and other outreach vehicles).
- Maintain accurate records and provide reports as needed.
- Serve as a spokesperson for HSWRI and its Sustainable Seafood Program by attending events, speaking engagements, and leading facility tours.
- Assist with fundraising activities, including donor engagement and writing proposals.

Qualifications / Physical Requirements and Working Conditions:

- Multiple years of experience in aquatic biology and preferably with aquaculture or aquarium systems.
- Demonstrated experience as an educator and curriculum development based on NGSS.
- Physical ability to lift and carry up to 50lbs and work on ladders.
- Hardworking individual with the ability to work both independently and as part of a team.
- Vision to read printed materials and a computer screen; hearing and speech to communicate effectively in person and over the telephone.
- Mobility to work in indoor (hatchery and research laboratory) and outdoor settings, to use standard maintenance equipment, to use a computer, and to travel to various sites within and away from southern California.
- Dynamic, highly motivated, team player with effective managerial, organizational and communication (both written and oral) skills.
- Demonstrated experience collecting, recording, analyzing and reporting data independently and reliably.

- Experience with MS Windows OS, MS Office (Word, Excel, and PowerPoint), Website development & Social media outreach.
 - California Driver's License or equivalent and acceptance by HSWRI Insurance carrier to drive HSWRI vehicles.
 - Work periods may require long hours, weekends, holidays and overnight stays to accomplish assigned duties.
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At Hubbs-SeaWorld Research Institute, your base wage is only a portion of your overall compensation package. We are proud to offer a full benefits package, which may include:

- Health insurance benefits options, including medical, prescription, vision, dental, life, and short- and long-term disability.
- Flexible spending accounts for medical and dependent care expenses
- Retirement Plan options
- Paid time off for all regular FT team members (starting at 10 annual days each sick/vacation/holidays)
- Employee Assistance Program – Confidential professional counseling, financial, and legal assistance provided at no charge to Team Members and immediate family members

How to apply: Please send a completed application and resume in either Word or text format to hr@hswri.org. Hubbs-SeaWorld Research Institute is an Equal Opportunity Employer.