Position Announcement

Position Title: Facility Maintenance Technician
Location: Melbourne Beach, Florida
Salary: Part-time (24h/wk), Hourly, Non-Exempt
$13-15 per hour

Job Summary: Works under the general supervision of the Laboratory Director and Facility Manager. The Maintenance Technician performs a variety of semi-skilled and skilled tasks in the maintenance and operation of the Institute’s laboratory and associated properties in Melbourne Beach, Florida. This position will be required to work a flexible schedule including occasional evenings and weekends. This position is also on call as required for security and emergency maintenance after normal business hours.

Responsibilities/Job Duties include:

- Under the direction of the Facilities Manager, inspect systems and implement preventative maintenance of buildings, equipment, vehicles and vessels.
- Oversee and coordinate the work of contractors, vendors and volunteers in maintaining a safe, clean and efficient workplace.
- Duties will include: basic carpentry, electrical and plumbing, painting, sanding.
- Perform site maintenance as necessary to maintain good aesthetics, safety and biosecurity, including landscaping and general cleaning projects.
- Log temperature readings and other data on several pieces of scientific and facilities equipment.
- Assist in maintaining accurate and orderly records of services, warranties, operating manuals and purchase orders for all equipment.
- Maintain tools, construction, and plumbing supplies in a well organized manner and in good working condition at all times.
- Assist in maintaining emergency backup equipment.
- Support on-site and off-site research projects as needed.

Qualifications:

- Responsible and hardworking individual with the ability to work both independently and as part of a team.
- Required skills include basic skills in mechanical, electrical wiring, carpentry, and plumbing; previous experience with small vessels and/or marine laboratories a plus.
- Must possess valid Florida driving license with acceptable driving record for the past three years, and insurability to drive an HSWRI vehicle.
- Knowledge of Microsoft Office (e.g., Outlook, Word, Excel)
Physical Requirements and Working Conditions:

- Must possess the mobility to work in a building and outdoor setting, to use standard facility maintenance equipment and tools, and to use a computer.
- Must be physically fit, able to vertically lift at least 50 lbs and move 80 lbs., able to work on ladders, and able to swim sufficiently to save oneself.
- Work areas include outdoors and semi-protected areas that are subject to weather exposure; indoor work areas include offices and labs.
- Must comply with HSWRI safety policies regarding lock out/tag out and donning, doffing and care of personal protection equipment (PPE).
- Must have the ability and the vision to read printed materials and a computer screen; and must have the hearing and the speech to communicate effectively in person and over the telephone.
- Preferred schedule is three 8-h days, Monday, Wednesday, Friday; other schedules will be considered for the right candidate. The work schedule may require work on occasional evenings and weekends, and potentially odd hours to respond to emergencies.

Tools and Equipment Used:

Various hand and power tools used for building maintenance including and power lifts and motor vehicles; cleaning equipment including vacuums, mops, brooms, power-washer; landscaping equipment including mowers, clippers and weed-trimmers.

Please submit resumes to HR@hswri.org

Hubbs-SeaWorld Research Institute is an Equal Opportunity Employer.