



Position Announcement

Position Title: Florida Program Director

Location: Melbourne Beach, Florida

Job Classification: Full time salaried/exempt

Salary Range: \$75,000 to \$90,000 per year plus full benefits

Job Summary: The Florida Program Director leads Hubbs-SeaWorld Research Institute's (HWSRI's) nonprofit scientific research in Melbourne Beach. The position serves as the primary representative for HSWRI's Florida operations in the community and with other organizations and agencies. The Director will advance the Institute's mission through a spirit of entrepreneurship and community engagement to increase support for HSWRI research and operations. The Director will seek new collaborations and interdisciplinary opportunities among the organization's own laboratories and with like-minded institutions. The successful candidate will be a senior scientist (master's or doctoral level) who both oversees other scientists' research programs while maintaining an active, grant-funded, ongoing personal research program, preferably related to the Indian River Lagoon.

Responsibilities:

1. Program Management (30%)
 - Plan, coordinate, and advance all aspects of FL program
 - Set research priorities and strategic scientific vision
 - Oversee marine science research team
 - Keep current on new technologies, trends, and topical areas
2. Representation & Fundraising (20%)
 - Represent research programs through participation in outreach and development activities
 - Attend quarterly Board of Trustees and Science Committee meetings
3. Research (50%)
 - Direct own scientific research: seek extramural funding, conduct research, and publish results
 - Prefer that research focus on local or regional ecosystems, specifically in the Indian River Lagoon

Qualifications: MS/MA or PhD in a relevant science discipline. Hardworking individual who is highly motivated with excellent management, organization and communication skills. Excellent written and verbal communication skills, including the use of standard word processing and spreadsheet programs. Proven track records of successful scientific program leadership. Prior experience with government relations, community outreach and fund raising or grant writing preferred.

Physical Requirements and Working Conditions:

- Mobility to work in laboratory and office buildings and outdoor settings, to use standard laboratory and field equipment, to use a computer, and to travel to various sites within and away from central Florida.
 - Ability to read printed materials and a computer screen, communicate effectively in person and over the telephone.
 - Ability to lift 40 pounds.
 - Work areas may include wet and windy environments subject to weather exposure and may will include at times working on vessels. Indoor activities include office work and bench laboratory work.
 - Must possess and maintain a valid driving license, a reliable personal vehicle, and insurability to drive an HSWRI vehicle.
 - May include out-of-state travel (e.g., HSWRI California headquarters, Washington D.C.; averaging 1 to 2 trips a year).
-

At Hubbs-SeaWorld Research Institute, your base wage is only a portion of your overall compensation package. We are proud to offer a full benefits package, which may include:

- Health insurance benefits options, including medical, prescription, vision, dental, life, and short- and long-term disability.
- Flexible spending accounts for medical and dependent care expenses
- Retirement Plan options
- Paid time off for all regular FT team members (starting at 10 annual days each sick and vacation; plus 12 observed Federal holidays)
- Employee Assistance Program – Confidential professional counseling, financial, and legal assistance provided at no charge to Team Members and immediate family members

How to apply: Please send a completed application along with a cover letter and resume to hr@hswri.org. *Hubbs-SeaWorld Research Institute is an Equal Opportunity Employer.*